

Frequently Asked Questions

Procure to Pay



Overview FAQs

- ***Why is Astellas changing the Procure to Pay (P2P) process?*** In collaboration with SAP Ariba, Astellas is implementing new technologies globally to simplify and optimise interactions with our valued supplier partners.
 - ***When are these changes taking place?*** Suppliers providing goods and services to Astellas entities operating within Bulgaria, Croatia, Denmark, Finland, France, Germany, Greece, Hungary, Italy, Ireland, Netherlands, Norway, Romania, Slovenia, Spain, Sweden and Turkey, and UK are already live with these changes.
 - For suppliers who provide goods and services to Astellas in Austria, Belgium, Czech Republic, Israel, MENASSA, Poland, Portugal, Slovakia, South Africa, Switzerland, these changes will take place in January 2022.
 - ***Where do I send my invoices?*** Please send your invoices to the email address stated on the related Purchase Order.
 - ***If I have questions, who can I ask?*** Please direct further questions relating to this change to the following email: EMEA_suppliersupport@astellas.com
 - ***Where do I send any questions or queries related to BillingPoint Onit invoicing?*** The process remains unchanged, but if you have any questions, please contact the legal team at Email: LegalPayment.Admin@us.astellas.com.
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