

At Astellas, we believe that nurturing exceptional relationships with our employees delivers exceptional business results.

Everyone at Astellas has a responsibility for creating a brighter future for patients around the world. From the first moment, Astellas will inspire you to put this ethos into practice – with a positive, agile company culture and with well-defined ethical principles, values, and systems.

Everything we do is led by our company values of integrity, being patient centric, taking ownership, delivering results, and communicating openly. These values are essential to Astellas' relationship with its employees and now is an exciting time to join us as we continue to evolve as a cutting-edge, value driven life sciences innovator.

Position: Affiliate Financial Controller, China

Department: Accounting & Operational Finance Practice, GBS

Line Manager: Greater China Cluster Lead, Affiliate Financial Controllers

Location: Beijing

Purpose and Scope

This role oversees end-to-end China Record to Report (RTR) and Order to Cash (OTC) processes with full statutory accountability. The incumbent is responsible for standalone and consolidated financial statements preparation, internal & external audit coordination, as well as review and supervision of daily BPO operations and performance

Responsibilities and Accountabilities

Record to Report (RTR)

- Lead monthly, quarterly and annual financial close activities, and deliver standalone and consolidated financial reports for five China legal entities.
- Prepare and submit IFRS financial package including footnotes, and China statutory financial statements in a timely and accurate manner.
- Ensure full compliance with applicable accounting standards, industry best practices and local regulatory requirements.
- Manage intercompany accounting, cost allocation, RRB and ICR activities.
- Manage manufacturing accounting, assets accounting, payroll accounting.

- Oversee Blackline B.S. reconciliation to guarantee data completeness and consistency, and ensure timely clearance of open items.
- Review and submit financial budgets and forecasts to Global timely and accurately.
- Prepare financial materials for Board meetings.

Order to Cash (OTC)

- Responsible for Annual Tie 1 distributors rating and Semi-annual Tie 1 distributors credit limit review.
- Resolve the discrepancies between SAP S4 and local sales systems.
- Facilitate cross-functional alignment on local system function enhancement to comply with global LSTR requirements.
- Govern daily OTC operational activities delivered by the BPO team.
- Manage discount/rebate/special compensation process and settlement.

BPO performance management

- Conduct comprehensive reviews and make data-driven decisions on daily RTR and OTC deliverables completed by BPO.
- Identify the root causes of operational incidents and be responsible for driving the performance of SLAs and KPIs.

External and Internal audits

- Coordinate external audits, internal audits and J-SOX assessment, ensure no significant issues.

Continuous Improvement

- Collaborate with regional and global Controllers in order to share best practice, and jointly achieve global business service vision and goal.
- Identify process optimization opportunities, evaluate feasibility of improvement initiatives, and implement changes to boost overall operational efficiency.

Required Qualifications

- Education: Bachelor's degree of Accounting or Finance, Master is preferred.
- Professional Qualification: ACA / or ACCA / or CPA and / or equivalent accounting qualification.
- Working experience: Minimum 10 years of relevant finance working experience.
- Industry Background: Proven working experience within the pharmaceutical industry is mandatory.
- Professional Competency: In-depth knowledge of accounting principles and internal control frameworks.
- System Capability: Hands-on experience working with mainstream ERP systems.

- Core Competency: Possess strong analytical capabilities and sound business judgment aligned with corporate policies, procedures and risk assessment guidelines.
- Soft Skills: Outstanding cross-team interpersonal and communication skills.
- Proactive self-starter, capable of managing multi-complex workloads and delivering high-quality work outcomes consistently.