**Astellas Government Affairs Privacy Notice**

Last updated: September 2021

Astellas Pharma Europe Ltd. and its affiliates (Astellas) respects your right to privacy. This Privacy Notice applies when Astellas is processing personal information about any individuals in relation to the conduct of Government Affairs (GA) activities. It explains who we are, how we collect, share and use personal information about you in these GA activities, and how you can exercise your privacy rights. If you have any questions or concerns about our use of your personal information, please contact us using the contact details provided at the bottom of this Privacy Notice.

A wide range of individuals may be covered by this Privacy Notice including indicatively Members of Parliaments (at national and/or regional (e.g. EU) level), Government representatives (e.g. Ministers and civil servants covering Health, Finance, Business and Science), people working for Embassies, Medical Societies, Patient Groups and Organizations, payers such as sick funds, medical insurers, and members of trade associations.

**What does Astellas do?**

Astellas is a global pharmaceutical business, whose ultimate parent company is headquartered in Tokyo, Japan. Our mission is to improve the lives of patients in the following key areas: urology, oncology, cell & gene therapies and transplantation. For more information about Astellas, please see the "About" section of our Website at <https://www.astellas.eu/about/about/>.

**What personal information does Astellas collect and why?**

We may collect information about you from a variety of sources, including directly from you such as in documents or forms that you may provide in order to participate in Astellas-sponsored or supported initiatives and from publicly available sources and online and other databases and websites, which may be managed by third parties.

Astellas collects and uses the following categories of personal data for the purpose described below:

* personal details such as your name, gender and contact details;
* professional details such as your place of practice, your role and job title, the field in which you are active, your professional qualifications and your activities, any publications and articles or papers that have been authored by you or may refer to you or your opinions, any membership in political party, associations and boards, any events or other initiatives that you have participated; and
* details of interactions with us, such as what kind of meetings we have held, topics discussed, your knowledge of and questions you have had on our business, what kind of material we have displayed to you and any feedback that you have provided, as well as your opinions on any relevant topic for GA activities and any other related information.

We process this information in our databases for the purpose of managing our relationship with you, including to plan potential collaboration, contacts, visits and meetings; to help evaluate the information we provide you and ensure that is relevant given your expertise, interests and preferences; and to understand your approach on all relevant matters in order to identify solutions to address existing public policy challenges and raise awareness of actions required in specific disease areas to improve patient care and access to medicines.

If we ask you to provide any other personal information not described above, then the personal information we will ask you to provide, and the reasons why we ask you to provide it, will be made clear to you at the point we collect your personal information.

**Legal basis for processing personal information**

Where applicable, the legal basis for our processing of your personal information is our legitimate interest in maintaining a relationship with you, understand your position on important policy areas that affects Astellas business and therapy areas and engage with a wide range of stakeholders in the external environment like you to improve the treatment and care of patients in Astellas disease areas, by addressing business and regulatory challenges.

If you have questions about or need further information concerning the legal basis on which we collect and use your personal information, please contact us using the contact details provided under the “How to contact us” heading below.

**Who does Astellas share my personal information with?**

We may disclose your personal information to the following categories of recipients:

* To our group companies, third party services providers and partners or agencies who provide services to us in relation to the administration of our GA activities, or who otherwise process personal information for purposes that are described in this Privacy Notice or notified to you when we collect your personal information. A list of our current group companies is available [here](https://www.astellas.eu/contact/locations/);
* To any competent law enforcement body, regulatory, government agency, court or other third party where we believe disclosure is necessary (i) as a matter of applicable law or regulation, (ii) to exercise, establish or defend our legal rights, or (iii) to protect your vital interests or those of any other person;
* To a potential buyer (and its agents and advisers) in connection with any proposed purchase, merger or acquisition of any part of our business;
* To any other person with your consent to the disclosure.

**International data transfers**

Your personal information may be transferred to, and processed in, countries other than the country in which you are resident. These countries may have data protection laws that are different to the laws of your country (and, in some cases, may not be as protective).

Our group companies and third-party service providers and partners operate around the world and may preform additional data collection or may be able to access the data remotely. This means that when we collect your personal information, we may process it in any of these countries.

We have taken appropriate safeguards to require that your personal information will remain protected in accordance with this Privacy Notice. These include implementing the European Commission’s Standard Contractual Clauses for transfers of personal information between our group companies and, where required, implementing any additional measures in order to ensure protection of personal information they process from the EEA is essentially equivalent to the on under European Union data protection laws.

We have implemented similar appropriate safeguards with our third-party service providers and partners and further details can be provided upon request.

**How does Astellas keep your personal information secure?**

We use appropriate technical and organisational measures to protect the personal information that we collect and process about you. The measures we use are designed to provide a level of security appropriate to the risk of processing your personal information. Specific measures we use include storing the personal information in an online system with restricted access for certain only users and the appropriate contractual and other technical safeguards.

**Data retention**

We retain personal information we collect from you where we have an ongoing legitimate business need to do so (for example, to fulfil the purposes stated above). We retain personal data we collect from you only according to our internal data retention policies.

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymise it or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

**Your data protection rights**

In some countries, you may have certain data protection rights in accordance with applicable data protection laws. For example:

* You may be entitled to **access, correct, update or request deletion** of your personal information by contacting us using the contact details provided under the “How to contact us” heading below.
* In addition, depending on the jurisdiction and the rights recognised by the applicable law, you may **object to processing** of your personal information, ask us to **restrict processing** of your personal information or **request portability** of your personal information. Again, you can exercise these rights by contacting us using the contact details provided under the “How to contact us” heading below.
* You have the right to opt-out of communications we send you at any time by contacting us using the contact details provided under the “How to contact us” heading below.
* In a number of countries, you have the **right to complain to a data protection authority** about our collection and use of your personal information. For more information, please contact your local data protection authority (Contact details for data protection authorities in the European Economic Area are available [here](http://ec.europa.eu/justice/data-protection/article-29/structure/data-protection-authorities/index_en.htm)).

We respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with applicable data protection laws.

**Updates to this Privacy Notice**

We may update this Privacy Notice from time to time in response to changing legal, technical or business developments. You can see when this Privacy Notice was last updated by checking the “last updated” date displayed at the top of this Privacy Notice.

**How to contact us and our Data Protection Officer**

To exercise any of your privacy rights, please submit your request [here](http://www.astellas.com/eu/dsr).

If you have any questions or concerns about our use of your personal information, please contact our data protection officer using the following details: [privacy@astellas.com](mailto:privacy@astellas.com).